

NASA Solutions for Enterprise-Wide Procurements
Government-Wide Acquisition Contracts
(SEWP VI GWAC)



Ordering Guide

Category A – ITC/AV Solutions; Contract # 80TECH26D1909

Category C - Mission-Based ITC/AV Service Solutions; Contract # 80TECH26D0533



Contract Holder: Braxton-Grant Technologies, Inc.

Address: 1340 Charwood Road, Suite I
Hanover, MD 21076



SEWP OVERVIEW

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the

federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

ABOUT BRAXTON-GRANT TECHNOLOGIES

Braxton-Grant Technologies, Inc. (Braxton-Grant) is a IT Value-Added Reseller (VAR) and Managed Services Provider (MSP), with a 29-year history providing exemplary support to our federal, state and local, academia, and private sector customers. Our attention to quality support is illustrated by our four (4) quality certifications.

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Email: PMOffice@braxtongrant.com

Visit our website: <https://www.braxtongrant.com>
NASA SEWP URL: <https://braxtongrant.com/contracts/sewp-vi/>

BRAXTON-GRANT CONTRACTS

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC / AV) solutions and services. Technology is ever evolving and for that reason SEWP's processes enable Contract Holders to add new commercial technology and IT services to their contract daily, as requested by customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. Braxton-Grant was awarded contracts for 2 of the 3 SEWP categories:

- **Category A – ITC/AV Solutions (Contract # 80TECH26D1909, Period of Performance Nov 2026 – Nov 2036):** Provides VAR services covering IT Computer Systems, IT Storage Systems, Networking and Communication Equipment, Imaging Equipment and Supporting Technology, IT Power and Cabling Equipment, Audio/Video Equipment, Security and Sensor Equipment, Software and Cloud Technology, and product-based services spanning each product offering.
- **Category C - Mission-Based ITC/AV Service Solutions (Contract # 80TECH26D0533, Period of Performance Nov 2026 – Nov 2036):** Provides

Innovation Services, Information and Data Analytics Services, Application/Software Development, Cybersecurity Services, Cloud Services, Digital Multimedia and Technical Communications Services, IT Operations and Maintenance/Help Desk/Call Center Support, Network Services, Database Services, Training, and Program Management, and a wide range of Ancillary Support.

BRAXTON-GRANT NASA SEWP VI PROGRAM MANAGEMENT TEAM

- Greg Swirdovich; SEWP Program Manager
- Email: gswirdovich@braxtongrant.com
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- Rick Barton; SEWP Deputy Program Manager
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FAIR OPPORTUNITY

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Group or based on a suggested source.

ORDER ISSUES and POST DELIVERY CONTACTS

For assistance with the placement of orders or to escalate resolution of problematic orders, ordering agencies may contact the NASA SEWP Program Management Office Monday through Friday, 7:30 AM – 6:00 PM (ET) at:

NASA SEWP Help Email: help@sewp.nasa.gov

NASA SEWP Help phone number: 301.286.1478

ORDERING PROCESS

NASA utilizes an on-line Quote Request Tool (QRT). All requests for quotes above the small purchase dollar threshold must be initiated and responded to through the QRT. The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) that are issued against a SEWP contract is defined by the issuing Agency, not the NASA SEWP Program Management Office (PMO). The typical process is for an end-user to determine a requirement and generate a Purchase Request (PR).

The PR along with any necessary funding information is sent to that Agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form, and the associated Delivery Order number may be used. Unless an agency receives an exemption from the SEWP Program Management Office (PMO), all delivery orders shall be submitted by the issuing Agency directly to the SEWP PMO. The NASA SEWP Program Management Office (PMO) does not issue DOs - these must be issued through the issuing Agency's procurement office. The issuing Contracting Officer may negotiate additional terms and conditions for a specific order. Any additional terms and conditions including licensing agreements proposed by a Contractor must be clearly identified in writing in the quote. All proposed licenses and other terms and conditions must be in accordance with applicable regulations, laws, and policies. The terms and conditions contained in the SEWP contract shall prevail in the event of a conflict with any terms and conditions imposed at the delivery order level. (For example, the ordering Agency IT security policies, procedures, and requirements or leasing of SEWP equipment may be included in individual orders.) The SEWP Program Management Office (PMO) reviews, processes and tracks issued DOs and forwards them to the Contract Holder(s).

Some Agencies have special requirements for issuing IT Delivery Orders. It is the Issuing Agency's Contracting Officer's' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies. If modifications are made to any order, these modifications must also route through the SEWP Program Management Office (PMO).

Delivery orders will identify the exact destination for shipment and warranties, which may be limited to the United States and its possessions. Shipments to United States Government installations located outside the U.S. and its possessions are per mutual agreement between the ordering Government Agency and Contractor. The price for each delivery order may not be increased except when authorized by a modification to the delivery order. If the Contractor decreases the price of any item ordered, they shall notify the issuing Contracting Officer via e-mail within two (2) business days of the price decrease.

Braxton-Grant is only authorized to provide quotes on products and services that are on its contract. However, if the ordering agency wishes to add new products or services to the contract, they can be added rapidly through the Technical Refresh process.

If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to: help@sewp.nasa.gov and your inquiry will be quickly reviewed to provide required feedback.

Upon approval by the NASA SEWP Program Management Office (PMO), the Braxton-Grant Sales Support Team will provide SEWP customers details on quotes for hardware, software, or services depending on the scope of the requirement.

BRAXTON-GRANT SALES AND TECHNICAL SUPPORT CONTACT INFORMATION

The Braxton-Grant's Sales Support Team can be reached at:

Email: Sales@braxtongrant.com

Phone: 443-252-2052, menu selection 3.

To provide technical and programmatic troubleshooting support for issues with order implementation, the Braxton-Grant Technical Support Team will collaborate with our Program Management Team, Sales Support Team, and the ordering agency. Our Technical Support Team can be reached at:

Email: Bgthelpdesk@braxtongrant.com

Phone: 443-252-2052, menu selection 1.

Note: For a detailed review of SEWP VI Terms & Conditions, complete ordering instructions, frequently asked questions (FAQs) or any other related information, please visit the NASA SEWP home page at: <https://sewp.nasa.gov/>